

**Idaho Army National Guard
Human Resource Office
4794 General Manning Ave, Bldg 442
Boise, Idaho 83705-8112**

NGID-HRO-AGR

26 April 2023

SUBJECT: FTNGD ANNOUNCEMENT NUMBER #23-005

1. Full Time National Guard Duty (FTNGD) Position Vacancy Announcement in the Idaho Army National Guard. This announcement will be posted to unit bulletin boards.

POSITION TITLE:	Counterdrug Criminal Analyst
ADOS TOUR DATE:	TBD – 30 September 2023 (with the possibility of 2-year tour)
MOS/AFSC:	MOS Immaterial
DUTY LOCATION:	Coeur d’Alene, ID
AUTHORIZED GRADE:	E1 – E6
ELIGIBILITY:	Open to current Service members in the Idaho Army National Guard who hold the grade of E1 – E6. Currently living within commuting distance of hiring location or willing to relocate. PCS is not authorized.

CLOSING DATE: **26 MAY 2023**

2. **EQUAL OPPORTUNITY:** The Idaho National Guard is an equal opportunity employer. Selection for positions will therefore be made on an equal opportunity basis, and not on non-merit factors.

3. **EMPLOYMENT:** Employment is temporary and based on the availability of funds and/or mission requirements.

4. **ANNOUNCEMENT INSTRUCTIONS:** The following is a complete list of documents required to accompany your application. Read carefully; provide all necessary documentation to support qualifications for this position. Perishable documentation should not be more than 30 days old as of the closing date this announcement, i.e. DTMS, IMR, RPAM.

a. FTNGD Application Checklist. Documents must be organized in this manner. This can be found attached to this announcement or on the Idaho National Guard Human Resource website at: <https://inghro.idaho.gov/hr/forms/forms.htm#formsArmyAgrJobs>

b. DA Form 4187 (Required upon selection)

c. Complete DA Form 1058-R (Sep 17) (must be signed and dated by applicant and unit commander).

d. MEDPROS Individual Medical Readiness Record displaying evidence of current Chapter 3 physical examination within last 5 years or PHA within one year and HIV testing within last 2 years. MEDPROS IMR Record can be obtained by accessing your AKO / Health Resources Dropdown / My MEDPROS (view my record) / Forms / IMR Record. Medical documentation other than MEDPROS Individual Medical Readiness Record will not be accepted.

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e. Digital Training Management System (DTMS) ACFT Individual Training Report (ITR). ITR must show passing record ACFT and be signed / dated by unit Training or Readiness NCO. If an alternate event was performed on most recent test, **a profile is required.**

f. Digital Training Management System (DTMS) Height/Weight Individual Training Report (ITR). Must be signed and dated by unit Training or Readiness NCO. Must be compliant with Ht/Wt standards IAW AR 600-9 by the closing date of this announcement.

g. Retirement Point Accounting Management (RPAM, NGB Form 23B).

h. Counseling Form DA 4856. (Signed and dated by applicant)

i. PM-66 FTNG Code of Conduct. must be initialed, signed, and dated by applicant.

j. Completion and submittal of DD Form 2807-1 (do not submit unless selected for position)

k. Resume and letters of recommendation. (Optional but recommended)

l. All applicants must have or be able to obtain a Secret security clearance (this is a condition of employment). A security clearance memorandum is only required when the security clearance has surpassed without renewal, or if there are any other security clearance issues that require explanation.

5. If selected, the hiring program manager will complete the DA 4187.

6. Incomplete applicant packets will be returned to the Soldier without action. Packets may be emailed or sent via mail carrier. Packets may be emailed to kyle.p.stover.mil@army.mil. Mailing of application packets using military postage is prohibited. Application packets must arrive at the following address **no later than 1630 hours on the closing date** specified in this announcement:

**IDNG Counterdrug Support Program
ATTN: SFC Kyle Stover
4794 General Manning Ave, Bldg 442
Boise, Idaho 83705-8112**

8. The point of contact for further information is SFC Stover at 208-272-3534 or kyle.p.stover.mil@army.mil.

RANDOLPH.ALICE
ANN.1147756190
ALICE A. RANDOLPH
CSM, IDARNG
Counterdrug Coordinator

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Date: 2023.04.26 08:23:48 -06'00'

Counterdrug Criminal Analyst

Duties:

The purpose of the position is to support local, state, federal, and tribal law enforcement agencies with short/long term drug investigations, data entry, charting, development of graphics, visual aids, presentations, and suspect packets.

Must have basic computer skills and be familiar with Microsoft Word Systems.

Travel will be required for additional training for the position. Coordinate with Domestic Highway Enforcement Teams (DHE), High Intensity Drug Trafficking Area (HIDTA) counties/taskforces to ensure proper tracking of seized items and proper documentation into several databases through networking and clear communication.

Deconflict events or subjects related to investigation across the State as a member of the Rocky Mountain Information Network's Watch Center.

Maintain a running log of seized drug related items that will be utilized for creating charts and visual aids for Senior Law Enforcement Officers, Government Officials.

Attend monthly intelligence analyst meetings within AOR (area of responsibility) to meet with other analysts from local Law Enforcement agencies.

Keep in communication with the local, state, federal, and tribal law enforcement agencies.
Must be able to pass a polygraph and random drug testing.